

## July 2021 Payroll Updates

### Steps for 2021 July Payroll Update

Follow these steps to prepare your Payroll files for the second half of the 2021 tax year.

1. Install the update by running **Payroll » [F2] » Apply Tax Changes for Jul 2021**;
2. Answer **Y** to *Do you wish to run this update?* ;
3. Enter **Y** to *Do you wish to continue?*;
4. The data has now been updated.

Next go to the **Payroll » [F2] » Set Up » Control information** and confirm the following:

- **MC Number** is 114
- **Tax year** is 2021

You are now ready to do your remaining payrolls for 2021.

If you do not see these numbers please contact [support@samco.com](mailto:support@samco.com) and we will gladly assist you.

It is only **after this update** is done that can you run your first payroll for July 2021.