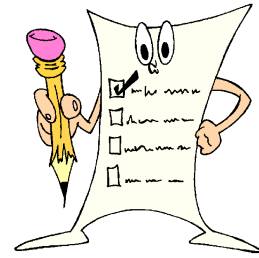


# Bank Reconciliation



From Samco Software Inc.

## Product Overview

Samco's Bank Reconciliation can help you maintain checkbooks, track deposits, and reconcile checking accounts with bank statements. You'll have instant access to important checking account information, and can avoid tedious manual reconciliation methods. Plus, it seamlessly integrates with Samco's Accounts Payable, Accounts Receivable, Point of Sale, General Ledger and Canadian Payroll packages

## Features & Benefits

An unlimited number of cash accounts are supported, and may be shared with Accounts Receivable, Accounts Payable, and Canadian Payroll. Deposits and check information are automatically transferred from Accounts Payable, Accounts Receivable, and Canadian Payroll.

Checkbook items can easily be entered, edited, and printed. Stop payments and voided checks are handled. Transaction amounts up to 999 million can be entered.

Entry of balance forward items, deposits, checks, and adjustments can be entered manually.

Quickly inquire into any checking account. The reconciliation method, the balance and date of the latest bank statement, the balance on the checkbook, the date that checkbook entries were last transferred from other packages, and the total amount of entries in other packages that have not been posted or transferred to the Bank Reconciliation package are displayed.

A *Close Checkbook* function removes an obsolete checkbook from the system. Pinpoint any particular check or type of check with just a few keystrokes. Two reconciliation methods can be used ("book-to-bank" and "bank-to-book"). You can easily bring together checkbook and bank statements to match or correct any problems.

## Reporting

**Account Activity....** This report shows bankbook activity in several different ways. You can look at just about any cross-section of entries you have in your bank account.

**Reconciliation....** This report is designed to help you with a reconciliation that is in progress. You can print previous reconciliations, as well as cleared and uncleared entries.

**Bankbook....** Lists bankbook entries in order by date, along with a running balance.